

# PARTICULARS UPDATE FORM

Please complete **ONLY** the relevant portion of the forms in BLOCK letters and return to us at:  
**Standard Chartered Bank, Banking Operations Singapore, Tampines Central, P.O. Box 0393, S915214**  
 Your particulars will be updated in 3 working days.



- Note:**
- 1) For change of name, NRIC/Passport No. or Signature, please visit our branch with the original deed poll and NRIC/Passport. A copy of the document stamped "Certified True Copy" must be attached to this form.
  - 2) For accounts that require joint authorisation, the address will be updated if all the account holders sign on this form.
  - 3) Joint account holder, please submit a separate form if you wish the changes to be made to your other account(s) with the Bank.
  - 4) For Credit Card account, please note that only the Principal Cardholder can authorise the change of address.
  - 5) Mobile number is required for receiving Additional Logon Pin (ALP) via SMS. ALP is needed for each logon to Internet Banking. For more information on ALP, please logon to www.standardchartered.com.sg
- For overseas mobile number, please provide your area code (only where applicable) after country code.

\* Compulsory fields

<b>CUSTOMER'S PARTICULARS</b>	
* Full name as in NRIC / Passport : _____ <span style="float:right">(Please underline surname)</span>	
* NRIC / Passport No. : _____	
Safe Box No. (if applicable): _____ at _____ Branch.	
<b>CUSTOMER'S NEW NAME &amp; NRIC/PASSPORT NUMBER</b> <span style="float:right"><input type="checkbox"/> Tick if applicable</span>	
New Name : _____ New NRIC/Passport No.: _____	
<b>CUSTOMER'S NEW ADDRESS</b> <span style="float:right"><input type="checkbox"/> Tick if applicable</span>	
<b>New Residential Address</b>	
Block No. / House No. : _____	Floor/Unit No.:
Street Name : _____	S
Building Name : _____	
<b>New Mailing Address</b>	
<input type="checkbox"/> Do not change <input type="checkbox"/> Same as per above <input type="checkbox"/> Different from above (please fill up the details below)	
Block No. / House No. : _____	Floor/Unit No.:
Street Name : _____	S
Building Name : _____	
<b>CUSTOMER'S NEW CONTACT NUMBER(S) &amp; EMAIL ADDRESS</b> <span style="float:right"><input type="checkbox"/> Tick if applicable</span>	
Home Telephone No. : _____	Pager No. : _____
Office Telephone No. : _____	Email Address : _____
Please indicate and provide the mobile number you would like to receive the Additional Logon Pin (ALP). Please tick one. If both local and overseas mobile numbers are provided, your ALP will only be sent to the local mobile number.	
<input type="checkbox"/> Local Mobile No. :	<input type="checkbox"/> Overseas Mobile No.:       -       -                     <small>(country code) (area code) (mobile no.)</small>
<b>CUSTOMER'S NEW SIGNATURE</b> <span style="float:right"><input type="checkbox"/> Tick if applicable</span>	
_____	_____
Old Signature as per Bank's record	New Signature
<b>EXCEPTIONS</b> <span style="float:right"><input type="checkbox"/> Tick if applicable</span>	
All information stated on this form will be updated for <b>ALL</b> your accounts with Standard Chartered Bank. If you do <b>NOT</b> wish to update the particulars for any of your single or joint account(s), please indicate the relevant account number(s) below:	
A. Deposit / Overdraft / Loan Accounts	
-     -                     -	
-     -                     -	
B. Credit Card Accounts	
-             -             -	
-             -             -	
C. Investment Accounts	
D. Safe Box	
<b>SIGNATURES OF ACCOUNT HOLDER(S)</b>	<b>FOR BANK USE</b>
_____	Verified by (Name of Officer) : _____
_____	Verified by (Signature/Date) : _____
_____	Input by (Name of Officer) : _____
_____	Input by (Signature/Date) : _____
Signature of Account Holder(s)/Date (as in Bank's record)	

Please glue and seal here. Do not staple.

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Standard Chartered Bank  
Banking Operations Singapore  
Tampines Central  
P.O. Box 0393  
Singapore 915214



Business Reply Service  
Permit No. 03609



Postage will  
be paid by  
licensee. For  
posting in  
Singapore and  
Malaysia only.